



Spott Community Association (2019)

Scottish Charity Number SC049814

Annual Report and Financial Statements

For the year ended 31st December 2022

DRAFT

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Trustees' Annual Report For the year ended 31 December 2022

The trustees have pleasure in presenting their report together with the financial statements for the year ended 31 December 2022.

Reference and Administrative Information

Charity Name

Spott Community Association (2019)

Charity Number

SC049814

Registered Charity Address

Chaumiere
2 High Road
Spott
EH42 1RJ

Trustees 2022

Jill Sandford	Chair
Carey-Louise Douglas	(resigned 06/11/22)
Anne Lyall	(resigned 18/02/22)
Kay Branfield	(co-opted 18/02/22)
Peter Branfield	Treasurer (co-opted)
Brian Sandford	(co-opted)
Cris Thacker	(co-opted)
Nicola Freeman	(co-opted)

Objectives

The organisation has been formed to benefit the Community of Spott (“**the Community**”), as defined by postcode units EH42 1US, EH42 1UU, EH42 1RJ, EH42 1RL, EH42 1UY, EH42 1UX, EH42 1RA, EH42 1RD, EH42 1RE, EH42 1XY, EH42 1RH, EH42 1RN, EH42 1SJ, EH42 1UZ (the Community) with the Purposes listed in the sub-clauses hereto (“**the Purposes**”), to be exercised following the principles of sustainable development (where sustainable development means development which meets the needs of the present without compromising the ability of future generations to meet their own needs), namely:

Charitable purposes

The Organisations main purpose is consistent with furthering the achievement of sustainable development. The Organisations purposes are: -

- a) To provide, assist in the provision of facilities for recreation or other leisure time occupation, where such provision or assistance in provision: -
 - i) is in the interests of Social Welfare; and
 - ii) is made with the object of improving the condition of life of the members of the community in the areas of benefit, and for these purposes to associate with voluntary organisations and inhabitants in the area of the benefit.
- b) To establish, maintain and manage a community centre situate in the area of benefit in so far as it is established, maintained and managed for the attainment of objectives of the Association.

Activities

This short report supports the attached financial report for year ending December 2022 provided by the Treasurer. It reflects the key achievements and activities of the year and outlines plans for 2023.

Personnel

2022 saw a change of Trustees. Both Anne Lyall and Carey Douglas stood down, while Kay Branfield, Brian Sandford, Peter Branfield, Cris Thacker and Nicky Freeman were all co-opted. We thank Anne and Carey for the tremendous amount of time, effort and work they have put into SCA.

Spott Village Hall

The emphasis has shifted from post-Covid recovery to the Cost-of-Living crisis. This year has been characterised by a focus on the Village Hall - making improvements to it and its contents and increasing its use.

Improvements:

- The exterior woodwork of the Hall was repainted. The windows will be done once repairs to the frames is carried out.
- The old hall chairs were replaced with lighter, easier to stack chairs that are a lot more comfortable. These allow greater flexibility in hall use as they do not take up so much space and can be easily moved around.
- A grant was obtained from Fred Olsen Renewables (Crystal Rig Windfarms) via East Lammermuir Community Council (ELCC) to undertake carbon footprint reduction, with more funding from the Scottish Government expected. Assessment of the insulation in the Hall and recommendations for appropriate improvements are currently on-going. A local petition in 2022 asking the community for their thoughts on fitting solar panels to the hall gathered almost 100% support.
- Support for owning the Hall was also high.

Hall use

Activity and events in the Hall increased significantly post-pandemic. In 2022 a typical week of regular Hall hire included two yoga sessions, two dancing groups, the SWI and drumming lessons. The hall is occupied on average 74 hours per month (49.3% capacity) by our regular users.

We started the year with a Paella Party that proved to be very popular, and we welcomed back another season of the Spott Sessions – live music events, along with our children’s Christmas party.

An award of £9,500 from the National Lottery Community Fund allowed SCA to put on a very wide range of free-to-attend events in both the hall and Brock Wood, included watercolour painting, dancing, cooking, needle felting, wildlife talks, sound baths, foraging, floristry and a menopause information evening.

The drumming taster session has lead to regular drumming lessons and the menopause information evening has led to setting up a regular support group.

Several fundraising events were held including a very busy afternoon tea, a race night, and a grand summer raffle.

Free-to-attend twice-monthly soup and sandwich lunches commenced in the autumn of 2022. These are funded by Fred Olsen Renewables (Crystal Rig Windfarms) via East Lammermuir Community Council (ELCC) and an award from the Asda Community Fund. Attendees include people from Spott, Dunbar, Cockburnspath, East Linton, Easter Broomhouse.

Feedback for all these events has been very positive.

The SCA website and booking system has been improved to allow us to use social media more effectively to generate bookings and attendance at events.

Cycle path to Dunbar

Spott Community Association declined to take the plans for a cycle path to Dunbar to the next stage. Instead, efforts have been focussed on reinstatement of the village core footpath network.

Core Footpaths

Planning, funding sourcing and work to reinstate core footpath 40 in Spott Village took place in 2022. Support for the project came from affected local landowners.

Funding was obtained from Fred Olsen Renewables (Crystal Rig Windfarms) via East Lammermuir Community Council (ELCC) and BeGreen (Community Windpower Ltd.) to build a boardwalk in Spott Glen across a very boggy section, a new bridge across Spott burn, steps up the opposite side and a stile over the wall to link with path 39 at Wester Broomhouse. The bridge completed in March 2023.

Greenshields Agri also contributed by providing labour and equipment to improve the public footpath link between paths 38 and 40 in Spott Glen, and mowing path 38 where it runs through the glen.

Work will continue over the next couple of months and an event to mark the opening of path 40 is planned for the summer of 2023.

Plans and aspirations.

The work of the Board is focused on long term strategy:

- Sustainable and regular income to pay for the running of the Hall.
- Green energy initiatives to future proof energy use in the Hall
- Hall purchase - A Grant application in early 2023 to Scottish Land Fund will allow SCA to undertake a Feasibility study to assess if Community Purchase of the Hall is viable. This would be under the Community Asset Transfer Scheme. Part of the study would be a programme of Community engagement.

Membership

It is our intention to communicate via a newsletter and email with our Membership. It is also important to increase our Membership base – being a community-based SCIO requires that we are membership led. This means involving Members in the formation of the strategic direction of the Charity. New members are welcome. There is no commitment required although any help (in person, volunteering or financial) is always gratefully received.

Grants and Donations

A summary of grants received during the last year is as follows:

• 29/03/2022	Sustrans - Cycle Path Stage 2	£5,235.00
• 08/04/2022	Lottery Events	£9,500.00
• 03/05/2022	Sustrans - Cycle Path Stage 2	£8,615.00
• 24/06/2022	BeGreen Footpath 40	£9,000.00
• 29/06/2022	ELCC Local Priorities	£674.50
• 05/07/2022	ELCC Footpath 40	£29,910.00
• 05/07/2022	ELCC towards replacement chairs	£1,000.00
• 28/10/2022	Windows and external woodwork	£6,170.00
• 14/11/2022	Warm Space Community Lunches	£1,000.00
• 08/12/2022	Menopause and me (support group)	£2,220.00
• 13/12/2022	Decarbonise the hall	£40,000.00
	Total Grants Received	£113,324.50

Many thanks to all our supporters and those who have provided grants. They are essential to the continued running of the Association.

Donations totalling £5,258 was received from attendees at our events, through Just Giving and Gift Aid (that allows us to recover some tax)

Once again, many thanks to the many people who have helped throughout the past year and continue to do so in so many different ways. Special thanks to the Trustees and members of the Committee.

JILL K SANDFORD



CHAIR

APRIL 2022

Statement of Receipts and Payments for the year ended 31 December 2021

Notes to the accounts - for the year ended 31 December 2022

1 Basis of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended)

2 Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the club.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes.

3 Related party transactions

The Association's insurance policy includes Trustee Indemnity Insurance for all its trustees. Peter Branfield became a trustee in November 2022 and continued with his other functions as Bookkeeper and Lottery Events Manager which are both remunerated activities. No other remuneration was paid to the trustees or any connected persons during the year.

Statement of Receipts and Payments - for the year ended 31 December 2022

	Unrestricted Funds	Restricted Funds	Year Ended 31/12/2022	Year Ended 31/12/2021
Receipts				
Grants	1,000.00	112,324.50	113,324.50	9,441.15
Donations Received	5,257.67		5,257.67	581.00
Receipts from charitable activities	6,588.67		6,588.67	3,106.16
Deposits				100.00
Hall Hire	3,138.50		3,138.50	
Gift Aid (tax recovery)	157.25		157.25	
Miscellaneous Income	879.11	8.00	887.11	
Total receipts	17,021.20	112,324.50	129,353.70	13,228.31
Payments				
Cost of charitable activities	18,164	36,796	54,959	17,189
Total Payments	18,164	36,796	54,959	17,189
Surplus/(Deficit) for the year	(1,142)	75,529	74,394	(3,960)
Transfers between funds				
Surplus/(Deficit) for the year	(1,142)	75,529	74,394	(3,960)

Statement of balances - as at 31 December 2022

	Unrestricted Funds	Restricted Funds	Year Ended 31/12/2022	Year Ended 31/12/2021
Opening cash at bank and in hand	6,128	18,110	24,238	28,199
Surplus/(Deficit) for the year	(1,142)	75,529	74,386	
Closing cash at bank and in hand	<u>4,986</u>	<u>93,639</u>	<u>98,624</u>	<u>28,199</u>

Liabilities

None

4 Donations

	Unrestricted Funds	Restricted Funds	Year Ended 31/12/2022	Year Ended 31/12/2021
Cash donations	486		486	
Half Marathon Sponsorship	613		613	
BeGreen - Race Night	250		250	
Lottery Events	2,579		2,579	
Old Chairs	600		600	
Warm Space	270		270	
Spott Sessions - Jaz Band	460		460	
	<u>5,258</u>		<u>5,258</u>	<u>581</u>

5 Grants Received

	Unrestricted Funds	Restricted Funds	Year Ended 31/12/2022	Year Ended 31/12/2021
Sustrans - Cycle Path		5,235	5,235	
Lottery II Community Events		9,500	9,500	
Sustrans - Cycle Path		8,615	8,615	
BeGreen Footpath 40		9,000	9,000	
ELCC LP1		675	675	
ELCC Footpath 40		29,910	29,910	
ELCC towards replacement chairs		1,000	1,000	
ELCC Windows and external decoration		6,170	6,170	
ELCC warm space	1,000		1,000	
ELCC Menopause and me		2,220	2,220	
ELCC Decarbonise the hall		40,000	40,000	
	<u>1,000</u>	<u>112,325</u>	<u>113,325</u>	<u>9,441</u>

6 Cost of charitable activities	Unrestricted Funds	Restricted Funds	Year Ended 31/12/2022	Year Ended 31/12/2021
Activity Costs	2,225	7,437	9,662	3,214
Catering	34	371	405	71
Project Costs		18,376	18,376	6,779
Goods for resale	401		401	85
Refund	100		100	
Deposit Refund	140		140	
Insurance	1,553	266	1,819	1,064
Electricity	1,675	35	1,710	238
Maintenance	1,231	1,763	2,994	435
Inspection and Testing	358		358	
cleaning		997	997	870
PPL/PRS	312		312	
Licenses	70		70	
Wages		825	825	2,625
Bookkeeping	2,940		2,940	
Lottery Events Management		2,408	2,408	
Bank Charges	26	14	40	
Card Merchant Charges	167		167	
Training	210		210	
Gift	38		38	40
Stationary	39		39	157
Consumables	13	29	43	19
Equipment	592	1,800	2,392	364
Hall Chairs	4,646	1,000	5,646	
Marketing	451	292	743	19
Website	577	1,159	1,735	1,012
Miscellaneous Costs	191	25	216	197
Governance	25		25	
Independent Examiner's Fee	150		150	
	<u>18,164</u>	<u>36,796</u>	<u>54,959</u>	<u>17,189</u>

7 Transfers between funds

Transferred from Restricted funds to unrestricted:

£502.50 from the Lottery 1 fund as contribution for 33.5 hours of hall hire during lottery events.

£50 from Lottery 1 fund to cover Suncatchers activity cost

£80 from Lottery 1 fund to cover Drumming workshop activity cost

Transfer from Unrestricted funds to Restricted funds:

32.52 transferred to make up for shortfall in the lottery events fund

£7 transferred to cover bank charges

