

Spott Community Association (2019)

Scottish Charity Number SC049814

Annual Report and Financial Statements

For the year ended 31st December 2023

Contents

Contents	1
Trustees' Annual Report For the year ended 31 December 2023	2
Reference and Administrative Information	2
Charity Name	2
Charity Number	2
Registered Charity Address	2
Trustees 2023	2
Objectives	3
Charitable purposes	3
Activities	3
Personnel	3
Spott Village Hall	3
Core Footpaths	4
Plans and aspirations	5
Membership	5
Grants and Donations	5
Statement of Receipts and Payments for the year ended 31 December 2023	6
Independent Examinars Report	10

Trustees' Annual Report For the year ended 31 December 2023

The trustees have pleasure in presenting their report together with the financial statements for the year ended 31 December 2023.

Reference and Administrative Information

Charity Name

Spott Community Association (2019)

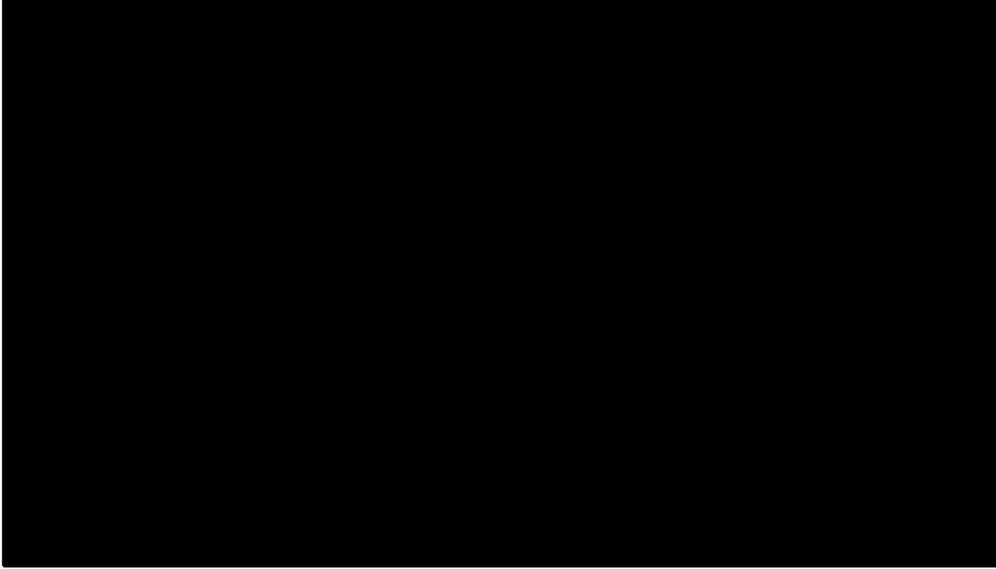
Charity Number

SC049814

Registered Charity Address

Chaumiere
2 High Road
Spott
EH42 1RJ

Trustees 2023



Objectives

The organisation has been formed to benefit the Community of Spott ("the Community"), as defined by postcode units EH42 1US, EH42 1UU, EH42 1RJ, EH42 1RL, EH42 1UY, EH42 1UX, EH42 1RA, EH42 1RD, EH42 1RE, EH42 1XY, EH42 1RH, EH42 1RN, EH42 1SJ, EH42 1UZ (the Community) with the Purposes listed in the sub-clauses hereto ("the Purposes"), to be exercised following the principles of sustainable development (where sustainable development means development which meets the needs of the present without compromising the ability of future generations to meet their own needs), namely:

Charitable purposes

The Organisations main purpose is consistent with furthering the achievement of sustainable development. The Organisations purposes are: -

- a) To provide, assist in the provision of facilities for recreation or other leisure time occupation, where such provision or assistance in provision: -
 - i) is in the interests of Social Welfare; and
 - ii) is made with the object of improving the condition of life of the members of the community in the areas of benefit, and for these purposes to associate with voluntary organisations and inhabitants in the area of the benefit.
- b) To establish, maintain and manage a community centre situate in the area of benefit in so far as it is established, maintained and managed for the attainment of objectives of the Association.

Activities

This short report supports the attached financial report for year ending December 2023 provided by the Treasurer. It reflects the key achievements and activities of the year and outlines plans for 2024.

Personnel

2023 saw a change of Trustees. [REDACTED] were all co-opted, while [REDACTED] all stood down. [REDACTED] was co-opted in early 2024. We thank [REDACTED] for the tremendous amount of time, effort and work they have put into SCA.

Spott Village Hall

In 2023, after a period of much change, there has been a re-grouping with a new Committee and Trustees joining mid-year taking time to review the regular uses and cost base of the hall to assess the most sustainable way forward for the Village Hall. In the second half of the year there was also a focus on fundraising activity to cover the hall's costs.

Hall use

Activity and events in the Hall have continued with a good level of regular hall hire. In 2023 a typical week of regular Hall hire included two yoga sessions, three dancing sessions, the SWI and drumming lessons. The hall is occupied on average 56 hours per month by our regular users.

The start of the year saw the return of our popular 2nd January Ceilidh which was a welcome return after the pandemic years. We had another season of the Spott Sessions – live music events, along with our children's Christmas party.

An award of £5,000 from the National Lottery Community Fund allowed SCA to continue to put on a very wide range of free-to-attend events with voluntary donations, included watercolour painting, basket making, sound baths and a menopause event.

Several fundraising events were held including an afternoon tea, quiz night, and a Halloween Spooktacular car trail.

Free-to-attend twice-monthly soup and sandwich lunches continued in the first few months of 2023. These were funded by Fred Olsen Renewables (Crystal Rig Windfarms) via East Lammermuir Community Council (ELCC) and an award from the Asda Community Fund.

Feedback for all these events has been very positive.

Core Footpaths

The core footpath 40 in Spott Village was completed in the summer of 2023. The project was spearheaded by the previous Trustees and began in 2022 with funding acquired, planning sought and suppliers enlisted to build a boardwalk in Spott Glen, a new bridge across Spott burn, steps up the opposite side and a stile over the wall to link with path 39 at Wester Broomhouse. An event to mark the opening of path 40 was held in August 2023 with a great turnout from the village and surrounding area. We would like to thank the volunteers that helped with the path construction.

Plans and aspirations.

The work of the Board is focused on long term strategy:

- Sustainable and regular income to pay for the running of the Hall.
- Keep the hall as the hub of the community
- Green energy initiatives to future proof energy use in the Hall as appropriate

Membership

It is our intention to communicate via a newsletter and email with our Membership. It is also important to increase our Membership base – being a community-based SCIO requires that we are membership led. This means involving Members in the formation of the strategic direction of the Charity. New members are welcome. There is no commitment required although any help (in person, volunteering or financial) is always gratefully received.

Grants and Donations

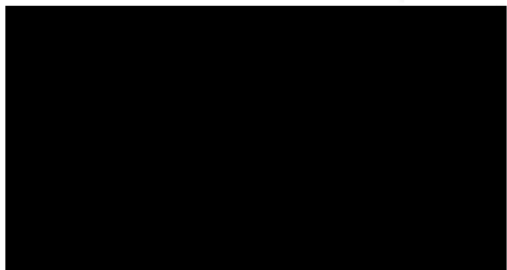
A summary of grants received during the last year is as follows:

Jan-23	Warm Space	£750
May-23	Lottery III	£5,000
Jun-23	Scottish Land Fund	£421
Jul-23	Scottish Land Fund	£2,275
Aug-23	Local Priority for Infrastructure spend only	£913
Sep-23	Scottish Land Fund	£2,275
Dec-23	Scottish Land Fund	£2,340
Dec-23	ELCC - Childrens Xmas Party	£480
Dec-23	ELCC - Ceilidh	£650
Dec-23	ELCC - Staging	£3,000
Dec-23	ELCC - Menopause group events	£1,500
	Total Grants Received	<hr/> £19,604

Many thanks to all our supporters and those who have provided grants. They are essential to the continued running of the Association.

Donations totalling £2,616 was received from attendees at our events, through Just Giving and Gift Aid (that allows us to recover some tax)

Once again, many thanks to the many people who have helped throughout the past year and continue to do so in so many different ways. Special thanks to the Trustees and members of the Committee.



Statement of Receipts and Payments for the year ended 31 December 2023

Notes to the accounts - for the year ended 31 December 2023

1 Basis of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended)

2 Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the club.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes.

3 Related party transactions

The Association's insurance policy includes Trustee Indemnity Insurance for all its trustees.

Ruth Aberdeen became a trustee in September 2023 and took on the role of Treasurer and also

Bookkeeper. Peter Branfield was Bookkeeper and Lottery Events Manager until August 2023 and was remunerated for these activities. No remuneration was paid to the trustees or any connected persons since August 2023.

Statement of Receipts and Payments - for the year ended 31 December 2023

	Unrestricted Funds	Restricted Funds	Year Ended 31/12/2023	Year Ended 31/12/2022
Receipts				
Grants	750	18,854	19,604	113,325
Donations Received	2,616		2,616	5,258
Receipts from charitable activities	3,973		3,973	6,589
Deposits	-100		-100	
Hall Hire	7,445	30	7,475	3,139
Gift Aid (tax recovery)				157
Miscellaneous Income	160	58	218	887
Total receipts	14,844	18,942	33,786	129,354
Payments				
Refund of Grant		39,560	39,560	
Cost of charitable activities	14,933	58,444	73,377	54,959
Total Payments	14,933	98,004	112,937	54,959
Surplus/(Deficit) for the year	(89)	(79,062)	(79,151)	74,394
Transfers between funds	1,406	(1,406)		
Surplus/(Deficit) for the year	1,317	(80,468)	(79,151)	74,394

Statement of balances - as at 31 December 2023

	Unrestricted Funds	Restricted Funds	Year Ended 31/12/2023	Year Ended 31/12/2022
Opening cash at bank and in hand	4,986	93,639	98,625	24,238
Surplus/(Deficit) for the year	1,317	(80,468)	(79,151)	74,386
Closing cash at bank and in hand	<u>6,303</u>	<u>13,171</u>	<u>19,474</u>	<u>98,624</u>

Liabilities

None

4 Donations	Unrestricted Funds	Restricted Funds	Year Ended 31/12/2023	Year Ended 31/12/2022
Warm Space	305		305	270
Stenton & Spott Horticultural Show	6		6	
Walk the Footpath	147		147	
Halloween car trail	111		111	
Quiz night	281		281	
Spott Sessions	692		692	460
Cash donations				486
Half Marathon Sponsorship				613
BeGreen - Race Night				250
Lottery Events	1,073		1,073	2,579
Old Chairs				600
	<u>2,616</u>		<u>2,616</u>	<u>5,258</u>

5 Grants Received	Unrestricted Funds	Restricted Funds	Year Ended 31/12/2023	Year Ended 31/12/2022
Lottery III Community Events		5,000.00	5,000	
Scottish Land Fund		7,311.00	7,311	
ELCC LP1		913	913	675
ELCC warm space	750		750	1,000
ELCC Menopause and me		1,500	1,500	2,220
ELCC Childrens Xmas party		480	480	
ELCC Ceilidh		650	650	
ELCC Staging		3,000	3,000	
Sustrans - Cycle Path				13,850
Lottery II Community Events				9,500
BeGreen Footpath 40				9,000
ELCC Footpath 40				29,910
ELCC plant a tree				1,000
ELCC Windows and external decoration				6,170
ELCC Decarbonise the hall*				40,000 *
	<u>750</u>	<u>18,854</u>	<u>19,604</u>	<u>113,325</u>

* The Committee agreed to put this project on hold and £39,560 was returned to ELCC for redistribution with this amount to be ring-fenced for decarbonisation work in future.

6 Cost of charitable activities	Unrestricted Funds	Restricted Funds	Year Ended 31/12/2023	Year Ended 31/12/2022
Activity Costs	3,706	5,796	9,502	9,662
Catering	163	111	274	405
Project Costs	757	48,843	49,600	18,376
Goods for resale	248		248	401
Refund		33	33	100
Deposit Refund	83		83	140
Insurance	1,802	158	1,960	1,819
Electricity	2,928	205	3,133	1,710
Maintenance	72	1,190	1,262	2,994
Inspection and Testing	198	440	638	358
cleaning	720	135	855	997
PPL/PRS				312
Licenses	435		435	70
Subscriptions	35			
Wages				825
Bookkeeping	1,920		1,920	2,940
Lottery Events Management		600	600	2,408
Bank Charges	114	85	200	40
Card Merchant Charges	30		30	167
Training				210
Gift				38
Stationary	37		37	39
Consumables	89	132	221	43
Equipment	341	524	865	2,392
Hall Chairs				5,646
Marketing	296	192	488	743
Website	209		209	1,735
Miscellaneous Costs	178		178	216
Governance	422		422	25
Independent Examiner's Fee	150		150	150
	<u>14,933</u>	<u>58,444</u>	<u>73,342</u>	<u>54,959</u>

7 Transfers between funds

Transferred from Restricted funds to unrestricted:

£370 from ELCC 2 fund as contribution for hall hire during events

£560 from the Lottery III fund as contribution for hall hire during lottery funded events.

£421 from the Scottish Land Fund for contribution to Community Engagement newsletter

£336 from the Footpath 40 fund for costs paid from the unrestricted account

Transfer from Unrestricted funds to Restricted funds:

£69 transferred to cover bank charges

£795 ring fenced for Warm Space activities

Independent Examiner's Report to the Trustees of
Spott Community Association (2019)

I report on the accounts for the year ended 31 December 2023 set out on page 1 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

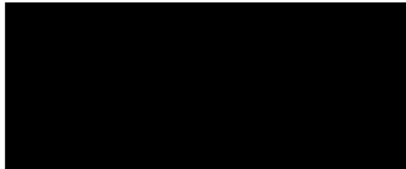
Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Associate member of the
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7 June 2024